Florida Institute of Technology Libraries
Florida Institute of Technology

Assistant Dean, User Experience

Florida Institute of Technology Libraries are seeking a creative, dynamic, emerging leader for the position of Assistant Dean of User Experience (UX). Reporting to the Dean of the Libraries and serving as a member of the dean's administrative team, the Assistant Dean (AD) oversees the User Experience department, developing and implementing strategic initiatives to provide a strong focus on scholarly research support-centered services and ensures continuous academic improvement and excellent user experience.

Characteristic Duties and Responsibilities:

- Oversees the User Experience department, developing and implementing strategic initiatives to provide a strong focus on scholarly research support-centered services and ensuring continuous academic improvement and excellent user experience.
- Provides visionary leadership and strategic direction for all research support efforts of the Library, collaborating with faculty and researchers regarding grant proposal development, bibliographic resource discovery, data collection and visualization, and the publishing life-cycle.
- Supervises, engages, inspires, and assesses User Experience staff to support student learning, academic programs, faculty teaching and research, and the objectives of Florida Tech.
- Engages and supports academic partners and the community through creative program and workshop planning and delivery.
- Leads efforts to ensure seamless access to Library resources and services, providing a full-service, technologically rich point of assistance for students, faculty, staff, and the community.
- Coordinates innovative outreach programs to enrich the academic success of Florida Tech’s residential and international student communities.
- Oversees select statistical and other reports for the Libraries, the university administration, and external organizations as appropriate including reports focused on research and academic support, library spaces, and customer experience and satisfaction.
- Assists the Dean of Libraries in the development and oversight of the Florida Tech Libraries’ priorities and departmental budget. Participates in university-wide academic planning initiatives.
- Works closely with the Libraries Leadership Council and others in the Libraries to assess and enhance service quality, including development of metrics and analysis of data.
- Participates in library fundraising and donor activities in collaboration with the Assistant Deans, Development, and the Dean. Works with the Dean to identify potential donors.
- Maintains current awareness of emerging library and scholarly research trends and practices.
- Represents Florida Tech as needed at regional and national conferences and meetings.
- Serves on Library and University committees.
- Keeps current with relevant research in higher education library trends.

Required Qualifications:

- Master's degree in Library and Information Science from an accredited program.
- At least eight years of progressively responsible leadership experience within an academic or research library, with specific focus in areas of reference, instruction, and outreach.
- A record of scholarly accomplishments and relevant professional service supporting minimum appointment at the rank of Associate Librarian.
• Awareness of current trends and demonstrated success in leading and managing change in a complex and rapidly evolving information environment.
• Excellent organizational skills and demonstrated ability to solve problems and manage complex workflows, strong commitment to working collaboratively across departments, and excellent oral and written communications skills.
• Evidence of implementation of emerging trends in higher education in the areas of reference, instruction, access, and user experience.

Competencies:
• Keen analytical and conceptual abilities and demonstrated ability to lead organizational change, inspire innovation, and delegate responsibility appropriately.
• Ability to work collaboratively and effectively with Library, campus, and community members.
• Ability to exhibit tact and diplomacy when interacting with colleagues university-wide.
• Ability to effectively coordinate multiple projects and establish priorities among competing demands and to adapt to changes in the work environment.
• Ability to conduct research and develop solutions to assigned administrative problems.
• Ability to produce clear written documentation for different types of audiences.
• Ability to speak persuasively and confidently to large and diverse audiences and to listen to and respond to people’s situations in a manner which shows sensitivity, tact, and professionalism.
• Exceptionally self-motivated and directed.
• Ability to work in a rapidly changing environment in collaboration with university IT staff.
• Strong analytical and decision-making skills; positive, optimistic attitude to influence a strong and effective management team; keen attention to detail and problem-solving abilities.
• Exceptional service orientation and high ethical standards.

To apply, please send a cover letter, resume or curriculum vitae, and names and contact information for 5 references to:

Angela A. Taylor
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About Florida Institute of Technology

Founded at the dawn of the Space Race in 1958, Florida Tech is the only independent, technological university in the Southeast. The university is ranked in the top 200 in the Times Higher Education World University Rankings 2013-14, has been named a Barron's Guide “Best Buy” in College Education, is designated a Tier One Best National University in U.S. News & World Report, is one of just nine schools in Florida lauded by the 2014 Fiske Guide to Colleges and is recognized by Bloomberg Businessweek as the best college for return on investment in Florida. A recent survey by PayScale.com ranks Florida Tech as the top university in Florida for mid-career salary potential. The university offers undergraduate, graduate and doctoral programs. Fields of study include science, engineering, aeronautics, business, humanities, mathematics, psychology, communication and education. Additional information is available online at www.fit.edu.