

**Evans Library  
Florida Institute of Technology**

**3D Print Submission Form**

Use the form below to submit a request to have your 3D files printed. You can also contact the coordinator with any questions about 3D printing services (321.674.8086).

Required fields denoted with an asterisk\*

**Contact Information**

First Name\* \_\_\_\_\_ Date\* \_\_\_\_\_

Last Name\* \_\_\_\_\_

Email\* \_\_\_\_\_ Phone \_\_\_\_\_

**File Information**

File Name\* \_\_\_\_\_ Quantity \_\_\_\_\_

**Color Information**

Color \* \_\_\_\_\_ Density\* Solid\_\_\_\_ Sparse\_\_\_\_\_

**File Submission**

You may submit this form and your file on a flash drive to the Evans Library Service Desk or email them to [Library-3Dprint@fit.edu](mailto:Library-3Dprint@fit.edu).

*The coordinator will contact you within one business day to let you know pricing and print time and finalize if you would like to print.*

**Payment Method\* (PAYMENT MUST BE MADE PRIOR TO PRINTING)**

Cash \_\_\_\_\_ Panther Cash \_\_\_\_\_ Departmental Charge+ \_\_\_\_\_

+The following information MUST be provided if the cost is being charged to your department:

Index \_\_\_\_\_ Org \_\_\_\_\_ Fund \_\_\_\_\_

Program \_\_\_\_\_ Account \_\_\_\_\_

Department  
Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_